

Position Title	Client Onboarding Analyst
Location	London
Years Experience	1-2 years
Qualifications	<ul style="list-style-type: none"> ➤ Ability to handle multiple onboarding projects simultaneously and consistently track progress on all projects ➤ Ability to effectively handle competing priorities in a fluid environment ➤ Exposure to financial markets, particularly the collateral/derivatives space is a bonus ➤ Eager to learn about AcadiaSoft products and present them to clients
Required Skills	<ul style="list-style-type: none"> ➤ Fluency in all MS Office Products ➤ Strong written and verbal communication skills ➤ Ability to familiarize yourself with software that will allow you to present training and demonstrations to client ➤ Strong time-management skills ➤ Online Presentation Skills ➤ Bachelor's Degree in related field
Job Description	<p>The onboarding team is staffed globally and will be aligned to specific customers based on need and location. The team will work closely with customers to ensure full automation across counter parties and asset classes. This includes:</p> <ul style="list-style-type: none"> ➤ Working with clients as the initial contact point in the post sales environment to assist the client in becoming fully operational with Acadiasoft products ➤ Working with Asset Managers and Fund Administrators to ensure all required counter parties are connected through AcadiaSoft ➤ Building out adoption of additional asset classes by engaging banks and their counter parties to provide further automation ➤ Working with both product and integrations to understand product features and to define additional functionality ➤ Developing relationships with key customers ➤ Liaising with sales on new customer engagements to ensure a smooth transition and onboarding experience ➤ Working directly with customer support to report any incidents